Storage Unit Application



When submitting this application, please supply a copy of <u>one document from each of the 5 options</u> listed below
1. Drivers Licence OR Proof of Age Card OR Current Passport
2. Current Bank Statement - (please note: bank statement from internet without name and address will not be accepted)
3. Two of your most recent payslips
4. Debit / Credit Card
5. Medicare Card / Health Care Card

If you receive any form of Government Assistance, written confirmation MUST be included.

Submitting an application without the relevant documents will delay or prevent your application from being processed.

When an application is approved, we require the following:

Holding Deposit	1 months rent
Bond	1 months rent
Lease Preparation Fee	$55.00

Important Information
The Holding Deposit, Rental Bond and Lease Preparation Fee amount are to be paid in advance, prior to lease signing.

Keys will not be issued to a property until all monies owing are accounted for.

Once completed, please return this form via email to commercial@fitzpatricks.au
Alternatively you can return printed forms to our office at 138 Baylis Street, Wagga Wagga

A. TERMS OF TENANCY

What is the address of the property?

What lease term will you commit to?

☐ 3 Months ☐ Other:

Date you would like to commence the lease?

Day Month Year

Property Rent? **PER MONTH including GST**

B. PERSONAL DETAILS

Please give us your details (if applying under a company name, please proceed to Section C.)

Name

Residential Address

Driver's licence no.
Photocopy required

Date of Birth

Passport number

Email address

Contact Number

C. COMPANY DETAILS

Company Full Name

Company Address & Postcode

ACN or ABN

Contact Name

Contact Number

Email

D. APPLICANT HISTORY

How long have you lived at your current address?

Years Months

Are you renting or a home owner? ☐ Renting ☐ Owner

Current Agent/Landlord Details

Name of landlord or agent:

Phone Number

Rent P/W $

Email Address

E. EMPLOYMENT HISTORY

Please provide your employment details

What is your occupation?

Employer's Name (inc. accountant if self employed or institution if a student)

Employer's Address & Postcode

Contact Name

Phone Number

Length of Employment

Years Months

Net income PW/PF?

☐ PW ☐ PF

Please provide a contact in case of emergency

Surname

Given name/s

Address

Phone number

F. PAYING RENT BY DIRECT DEBIT

Our office only accepts payment of rent by Direct Debit.Rent will be Direct Debited by Fitzpatricks Commercial from your nominated bank account fortnightly on a Friday.

In the event a Direct Debit is returned to FRE, the tenant shall be required to pay a dishonour fee.

If your application is approved, bank details will need to be provided at your lease signing appointment.

G. STORAGE OF GOODS

I understand that it is prohibited to store goods mentioned (or similar to): stolen, dangerous, illegal, flammable, perishable, explosive or biohazardous.

H. DISCLAIMER/AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Commercial
Storage Unit Lease Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I am not bankrupt. I, the tenant, accept the property in the current condition.

I authorise the Agent to obtain personal information about me from:
(a) The owner or the Agent of my current or previous residences;
(b) My personal referees and employer/s;
(c) Any record listing or database of defaults by tenants such as TICA, or VEDA for the purpose of checking my tenancy history.

I am aware that I may access my personal information by contacting: TICA 1902 220 346 or website www.tica.com.au

I am aware that the Agent will use and disclose my personal information within this application in order to:
(a) communicate with the owner and select a tenant
(b) prepare lease/tenancy documents
(c) allow trades-people or equivalent organisations to contact me
(d) refer to Tribunals/Courts & Statutory Authorities (where applicable)
(e) refer to collection agents/lawyers (where applicable)
(g) complete a check with TICA or VEDA

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above. I also have the right to correct this information if inaccurate, out of date or incomplete with the relevant parties.

Signature | Date

I. CONFIRMATION

Please answer the following questions

Have you ever been evicted by any landlord or agent? ☐ YES ☐ NO

Are you in debt to another landlord or agent? ☐ YES ☐ NO

Is there any reason that would affect your rent payment? ☐ YES ☐ NO

Confirm the following

I do solemnly declare that I am not bankrupt or an undischarged bankrupt and affirm this to be true and correct.

☐ YES ☐ NO

I have read and understood all that is contained within the Storage Unit Application Form. I confirm that all information provided by myself (applicant) is to be true and accurate.

Signature | Date

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